

Great Wyrley Parish Council

AGAR

2024/2025

**Supporting
Documents**

Great Wyrley Parish Council

- Bank Reconciliation (12 pages)
- Variance Report (2 pages)
- Reconciliation Box 7 and Box 8 (7 pages)
- Breakdown of Reserves (3 pages)
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- Internal Audit Report (2 pages)

Great Wyrley Parish Council

AGAR 2024/2025

Bank Reconciliation

(12 Pages)

Great Wyrley Parish Council

Prepared by: DEBRA MAY Date: 03-04-2025.
 Name and Role: PARISH ADMINISTRATOR

A	Bank Reconciliation at 31/03/2025		
	Cash in Hand 01/04/2024		136,788.48
	ADD Receipts 01/04/2024 - 31/03/2025		274,879.18
	SUBTRACT Payments 01/04/2024 - 31/03/2025		411,667.66
	Cash in Hand 31/03/2025 (per Cash Book)		250,368.52
B			161,299.14
	Cash in hand per Bank Statements		
	Petty Cash 31/03/2025	30.76	
	Pay Rec'd from Receipt Book 31/03/2025	0.00	
	Capital 31/03/2025	10,319.45	
	Current Account 31/03/2025	151,143.93	
			161,494.14
	Less unrepresented payments		195.00
			161,299.14
	Plus unrepresented receipts		
	Adjusted Bank Balance		161,299.14
A = B Checks out OK			

Great Wyrley Parish Council

Transactions for Petty Cash

Voucher	Date	Chq/Rec No.	Description	Supplier	Total	Balance	Cashed date
			STARTING BALANCE			7.31	
82737	03/04/2024		Transfer from Current Account		50.00	57.31	
64	08/05/2024	2959	Display Boards	Amazon	-9.99	47.32	
65	15/05/2024	2960	Refreshments	CO-OP Great Wyr	-1.50	45.82	
66	15/05/2024	2961	Refreshments	CO-OP Great Wyr	-11.20	34.62	
67	15/05/2024	2962	Buffet Items	CO-OP Great Wyr	-13.93	20.69	
94	24/05/2024	2963	D-Day Flag	Mrs S McGlue	-6.99	13.70	
95	03/06/2024	2964	CD for D Day	Mrs S McGlue	-12.46	1.24	
96	03/06/2024	2965	D-Day Flag	Mrs S McGlue	-26.97	-25.73	
97	04/06/2024	2966	Cleaning Supplies	R Johnson	-3.04	-28.77	
86633	05/06/2024		Transfer from Current Account		100.00	71.23	
162	12/08/2024	2967	Signage	Miss D May	-3.50	67.73	
163	28/08/2024	2968	Clean Air Zone Charge	Mrs S McGlue	-8.00	59.73	
194	04/09/2024	Petty Cash	Refreshments	CO-OP Great Wyr	-4.50	55.23	
195	04/09/2024	Petty Cash	Refreshments	Spar	-1.09	54.14	
196	02/10/2024	Petty Cash	Refreshments	CO-OP Great Wyr	-8.85	45.29	
244	06/11/2024	2972	Refreshments	Spar	-1.79	43.50	
282	01/12/2024	2973	Santa Sweets	T Rushton	-5.99	37.51	
283	04/12/2024	2974	Refreshments	CO-OP Great Wyr	-10.45	27.06	
94903	04/12/2024		Transfer from Current Account		50.00	77.06	
88	06/12/2024	Cash	Hog Roast	Cash Payments on	330.00	407.06	
284	06/12/2024	2975	Hog Roast	Bradshaws Farm &	-350.00	57.06	
285	18/12/2024	2976	Cleaning Supplies	R Johnson	-16.02	41.04	
348	10/01/2025	2977	Supplies	Sainsburys	-4.50	36.54	
349	15/01/2025	2978	Refreshments	CO-OP Great Wyr	-1.50	35.04	
391	05/03/2025	2979	Refreshments	Spar	-4.28	30.76	
			CLOSING BALANCE			30.76	

Great Wyrley Parish Council
RECONCILIATION - Pay Rec'd from Receipt Book 31-03-2025

From Accounts

Payments not cashed Add

Receipts not entered Subtract

Statement should be

Great Wyrley Parish Council
RECONCILIATION - Capital 31-03-2025

From Accounts	£10,319.45
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Payments not cashed Add

Receipts not entered Subtract

Statement should be	£10,319.45
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Account name or alias

GWPC - CAPITAL

Account currency

GBP

Debit or credit

Any

Current cleared balance

10319.45

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

The interest rate is 1.25% gross 1.26% AER.
This is based on the balance of 31st of March 2025.

Date	Type	Transaction details	Debit	Credit	Balance
		Closing balance			10,319.45
31-Mar-2025	INT	31MAR GRS 94947449		10.94	10,319.45
		Opening balance			10,308.51
		Totals	0.00	10.94	

Great Wyrley Parish Council
RECONCILIATION - Current Account 31-03-2025

From Accounts	£150,948.93
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Payments not cashed Add	£195.00
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Receipts not entered Subtract	
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Statement should be	£151,143.93
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Account name or alias
GWPC - CURRENT

For Scribe purpose's Current + Business Reserve.

Account currency
GBP

Debit or credit
Any

Current cleared balance
50.00 + £ 151093.93 = £ 151,143.93.

Your deposit is eligible for protection under the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					50.00
31-Mar-2025		TO 08413150	-571.65		50.00
31-Mar-2025	CHG	28FEB A/C 08414947	-10.85		621.65
31-Mar-2025		103880		582.50	632.50
28-Mar-2025	D/D	BPCE ES LIMITED, 9223023044	-604.55		50.00
28-Mar-2025	D/D	VEOLIA ES UK LTD, 05657601	-154.48		654.55
28-Mar-2025	D/D	LEASEPLAN UK LIMIT, 0035373-0512634453	-150.00		809.03
28-Mar-2025		FROM 08413150		909.03	959.03
25-Mar-2025		TO 08413150	-538.00		50.00
25-Mar-2025	BAC	TAMWORTH COOP PAY		538.00	588.00
24-Mar-2025	EBP	WATER PLUS LTD, 0983037054, FP 24/03 /25 40, 21013338358254000N	-924.56		50.00
24-Mar-2025		FROM 08413150		282.56	974.56
24-Mar-2025	BAC	SELLMAN A J LTD, AJSELLMAN/INV 211, FP 24/03/25 1325, 117121305231423001		642.00	692.00
21-Mar-2025	D/D	TOMATO ENERGY, DCAP8C6-DCAP8C6	-16.76		50.00
21-Mar-2025		FROM 08413150		16.76	66.76
20-Mar-2025	D/D	BDR VOICE DATA SOL, CYG13706	-193.14		50.00
20-Mar-2025		FROM 08413150		193.14	243.14
19-Mar-2025	BLN	BANKLINE	-41.10		50.00
19-Mar-2025		FROM 08413150		41.10	91.10
18-Mar-2025	D/D	WL ITS FUELGENIE, 63562950048629	-125.59		50.00
18-Mar-2025	CHQ	013583	-734.24		175.59
18-Mar-2025	EBP	AUTOPAY, GREAT WYRLEY PC, FP / /	-7,852.71		909.83
18-Mar-2025		FROM 08413150		8,712.54	8,762.54
17-Mar-2025	D/D	SMARTESTENERGY BUS, 63895-001, INITIAL PAYMENT	-541.04		50.00
17-Mar-2025	CHQ	013572	-77.70		591.04
17-Mar-2025		FROM 08413150		618.74	668.74
14-Mar-2025	CHQ	013586	-4,228.83		50.00

14-Mar-2025		FROM 08413150		4,048.83	4,278.83
13-Mar-2025	D/D	CLEARBUSINESS, 1314795	-20.90		230.00
13-Mar-2025	CHQ	013587	-9.11		250.90
13-Mar-2025		FROM 08413150		30.01	260.01
13-Mar-2025	BGC	103876 605114		180.00	230.00
11-Mar-2025	CHQ	013588	-32.33		50.00
11-Mar-2025	CHQ	013585	-1,200.00		82.33
11-Mar-2025	CHQ	013584	-400.00		1,282.33
11-Mar-2025		FROM 08413150		857.03	1,682.33
11-Mar-2025		103879		201.22	825.30
11-Mar-2025		103878		469.08	624.08
11-Mar-2025		103877		50.00	155.00
11-Mar-2025		103875		55.00	105.00
10-Mar-2025	D/D	YU ENERGY, 2000088305001	-204.03		50.00
10-Mar-2025	CHQ	013590	-830.00		254.03
10-Mar-2025	CHQ	013589	-100.00		1,084.03
10-Mar-2025	EBP	LORAIN COOKE, GWPC, FP 10/03/25 40, 36013458715181000N	-95.00		1,184.03
10-Mar-2025	EBP	SCREWFIX DIRECT LT, 6331640000555292, FP 10/03/25 40, 07013459030070000N	-183.50		1,279.03
10-Mar-2025	EBP	HMRC CUMBERNAULD, 586PG001533712511, FP 10/03/25 40, 23013459237414000N	-2,011.17		1,462.53
10-Mar-2025	EBP	ECAPITAL COMMERCIA, GW2005/2006 /2015, FP 10/03/25 40, 64013500029055000N	-10,557.60		3,473.70
10-Mar-2025		FROM 08413150		13,981.30	14,031.30
07-Mar-2025	POS	3261 06MAR25 C, POST OFFICE, COUNTER, WALSALL GB	-85.00		50.00
07-Mar-2025		FROM 08413150		85.00	135.00
05-Mar-2025	D/D	IRIS SOFTWARE LTD6, IRIS-CU0042549	-30.00		50.00
05-Mar-2025		FROM 08413150		30.00	80.00
04-Mar-2025		TO 08413150	-1,130.00		50.00
04-Mar-2025	CHQ	013579	-100.00		1,180.00
04-Mar-2025	BAC	SELLMAN A J LTD, INV-204, FP 04/03/25 1450, 555863000541403001		113.50	1,280.00
04-Mar-2025		103873		994.50	1,166.50
03-Mar-2025		605114		72.00	172.00
03-Mar-2025		605114		50.00	100.00

Opening balance**50.00**

Totals**-33,753.84****33,753.84**

Account name or alias

GWPC - RESERVE A/C

Account currency

GBP

Debit or credit

Any

Current cleared balance

151093.93

+ £50.00 Current

= 151,143.93

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The interest rate is 1.25% gross 1.26% AER.
This is based on the balance of 31st of March 2025.

Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					151,093.93
31-Mar-2025		FROM 08414947		571.65	151,093.93
31-Mar-2025	INT	31MAR GRS 08413150		173.10	150,522.28
28-Mar-2025		TO 08414947	-909.03		150,349.18
25-Mar-2025		FROM 08414947		538.00	151,258.21
24-Mar-2025		TO 08414947	-282.56		150,720.21
21-Mar-2025		TO 08414947	-16.76		151,002.77
20-Mar-2025		TO 08414947	-193.14		151,019.53
19-Mar-2025		TO 08414947	-41.10		151,212.67
18-Mar-2025		TO 08414947	-8,712.54		151,253.77
17-Mar-2025		TO 08414947	-618.74		159,966.31
14-Mar-2025		TO 08414947	-4,048.83		160,585.05
13-Mar-2025		TO 08414947	-30.01		164,633.88
11-Mar-2025		TO 08414947	-857.03		164,663.89
10-Mar-2025		TO 08414947	-13,981.30		165,520.92
07-Mar-2025		TO 08414947	-85.00		179,502.22
05-Mar-2025		TO 08414947	-30.00		179,587.22
04-Mar-2025		FROM 08414947		1,130.00	179,617.22
Opening balance					178,487.22
Totals			-29,806.04	2,412.75	

Great Wyrley Parish Council
Uncashed payments/transfers out (All banks)
(Upto 31/03/2025)

Voucher	Date	Cheque No.	Description	Total	Bank
220	07/09/2022	13251	Bond Refund	50.00	Current Account
320	07/12/2022	13293	Bond Refund	45.00	Current Account
269	04/12/2024	13555	Bond Refund	100.00	Current Account
Total-----				195.00	

Great Wyrley Parish Council
Uncashed receipts\transfers in (All banks)
(Upto 31/03/2025)

Voucher	Date	Cheque No.	Description	Total	Bank
			Total -----		

Great Wyrley Parish Council

AGAR 2024/2025

Variance Report

(2 Pages)

Great Wyrley Parish Council
ANNUAL RETURN - Section 2 : Statement of Accounts

Explanation of variances

This is prepared based on information in "Governance and Accountability for Local Councils : a Practitioner's Guide"

Important note: These figures have been prepared on an INCOME and EXPENDITURE basis.

Box No.	Description	31/03/2024 £	31/03/2025 £	Variance £	Variance %	Explanation Required?	Notes
1	Balances brought fwd	128075.16	144649.54				BALANCE B/F AGREES
2	Annual precept	206179.00	216488.00	10309.00	5%	No	
3	Total other receipts	37403.03	50170.17	12767.14	34%	Yes	Return to pre-COVID 19 levels in hire C Centre £7818.43, Increase in burials £2096.50 due to out of area burial. Increase in Ashes Interments £1000.20. Increase in bank interest rates £555.23. Increase from parish activities £1385.85
4	Staff Costs	141551.90	131598.52	-9953.38	7%	No	23/24 total of £7352.00 backpay owing from 22/23 24/25 restructure of C.Centre operations + 1 vacancy
5	Loan interest/capital repayments	0.00	0.00	0.00	0%	No	
6	Total other payments	85455.75	105582.17	20126.42	24%	Yes	Amenties - Repair to Play Areas £7223, New Bus Shelter £4281, Play Area Trees £1500, Christmas Lights £5458, £500 donation towards stolen Vol. Help minibus
7	Balances carried forward	144649.54	174127.02	29477.48	20%	Yes	As per box 2, 3 and 4
8	Total Cash and Short Term Investments	136788.48	161299.14	24510.66	18%	Yes	See above

Great Wyrley Parish Council
ANNUAL RETURN - Section 2 : Statement of Accounts

Explanation of variances

This is prepared based on information in "Governance and Accountability for Local Councils : a Practitioner's Guide"

Important note: These figures have been prepared on an INCOME and EXPENDITURE basis.

Box No.	Description	31/03/2024 £	31/03/2025 £	Variance £	Variance %	Explanation Required?	Notes
9	Total Fixed Assets and Long Term Investments	1676706.16	1686029.90	9323.74	1%	No	Total Purchases £12652.91 Total Disposed due to Theft and Road Traffic Collision £3329.17 Pressure Washer £283.33 Brush cutter £263.25 Replacement Stihl Blower - £208.33. Disposed Stihl Blower (stolen) (-£229.17) Bus Shelter Gorsey Lane disposed due to road traffic collision (-£3100.00) Replacement £4800.00. Purchase of new Bus Shelter Streets Lane £3998.00. Purchase of shredder £3100.00
10	Total Borrowings	0.00	0.00	0.00	0%	No	

This report is intended as a guide to the variances you may need to explain. The specific requirements vary between external auditors so please check the requirements shown on the pro forma provided to your council

Please note a breakdown of approved reserves will also be required if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2)